

Ixworth High School- Provider Access Policy Statement

Ownership: Ixworth High School

Responsibility: Senior Leadership Team

Last updated: September 2025

Review date: September 2026

Introduction

This statement sets out the School's arrangements for managing the access of providers to students at the Schools for the purpose of giving them information about the provider's education or training offer. This complies with the school's legal obligations under Section 42B of the Education Act 1997.

High quality careers education and guidance in school or college is critical to young people's futures. It helps to prepare them for the workplace by providing a clear understanding of the world of work including the routes to jobs and careers that they might find engaging and rewarding. It supports them to acquire the self-development and career management skills they need to achieve positive employment destinations. This helps students to choose their pathways, improve their life opportunities and contribute to a productive and successful economy.

As the number of apprenticeships rises every year, it becomes increasingly important that all young people have a full understanding of all the options available to them post-16 and post-18 including wider technical education options such as T-Levels and Higher Technical Qualifications.

Student Entitlement

Ixworth High School fully supports the statutory requirement for students to have direct access to other providers of further education training, technical training and apprenticeships. The school will comply with the new legal requirement to put on at least six encounters with providers of approved technical education qualifications or apprenticeships. This will be done in assemblies and careers/PSHE days, in addition to providers attending careers events at school or at each Trust school.

All pupils in years 7 -11 are entitled to:

- Develop knowledge and awareness about technical education qualifications and apprenticeships opportunities, as part of a careers programme which provides information on the full range of education and training options available at each transition point;
- hear from a range of local providers about the opportunities they offer, including technical education and apprenticeships – through options events, assemblies and group discussions and taster events before making crucial choices about their future options;
- understand how to make applications for the full range of academic and technical courses and apprenticeships.

Management of provider access requests Procedure

A provider wishing to request access should contact:

Mrs Donna Heath
Telephone: 01359 234050
Email: careers@ixworthhighschool.org

Grounds for granting requests for access

Access will be given for providers to attend during school assemblies, timetabled Careers or PSHE lessons, and Careers or Raising Aspirations events that the school is arranging. Students may also travel to visit another provider as part of a trip to be organised by the school.

The school will provide an appropriate room or assembly hall to be agreed. All rooms have computers, projectors and screens provided. Computer rooms can also be arranged. The Careers Leader or Careers Adviser will organise this, working closely with the provider to ensure the facilities are appropriate to the audience. Appropriate safeguarding checks will be carried out. Providers will be met and supervised by a member of the Careers Team who will facilitate.

Live/Virtual encounters

The school will consider live online encounters with providers where requested, and these may be broadcast into classrooms or the school assembly hall. Technology checks in advance will be required to ensure compatibility of systems.

Parents and Carers

Parental involvement is encouraged, and parents may be invited to attend the events to meet the providers.

Complaints Procedure

Any complaints about this policy should be raised to the Head Teacher.

Monitoring review and evaluation

The Policy is monitored and evaluated annually.

Providers who have been invited into the school to date include:

- West Suffolk College
- Abbeygate Sixth Form College
- East Norfolk College
- University of East Anglia
- University of Suffolk
- AIM
- Apprenticeships Suffolk
- NHS
- Army
- RAF
- Access Creative College
- Berry Global
- Access Sport
- WS Training
- City College Norwich

Premises and facilities

The school will make the main hall, classrooms or private meeting rooms available for discussions between the provider and students, as appropriate to the activity. The school will also make available AV and other specialist equipment to support provider presentations. This will all be discussed and agreed in advance of the visit with the Careers Leader or a member of their team.

Providers are welcome to leave a copy of their prospectus or other relevant course literature at the Careers Resource Centre which is managed by the school librarian. The Resource Centre is available to all students.