

**IN-YEAR ADMISSION APPLICATION FORM (SECONDARY)**

Please carefully read the School's Admission Policy, which is published on the school's website and available in hard copy form from the school's main office, before completing this form.

Please note that, if you are seeking admission to a different year group than your own normal year group, you will also need to complete a Request for Admission Outside Normal Age Group form.

Children with an Education Health and Care Plan are admitted schooling under separate statutory processes, not under the school's admission arrangements. Parents should contact their child's home Local Authority's SEN team in this respect.

**Part A - Child's details:**

<b>Child's full legal name:</b>	
<b>Child's date of birth:</b>	
<b>Child's home address:</b>  (as defined in the Admission Policy)	

**Part B - Looked after/previously looked after children:**

<b>Is the child a looked after or previously looked after child?</b>  (Please refer to the Admission Policy for the definition of a 'looked after child' and 'previously looked after child' before answering)	<b>Yes</b>	
	<b>No</b>	
<b>If the answer to the above question is 'Yes', the application should be accompanied by satisfactory evidence confirming their status, as set out in the Admission Policy, unless their status can be verified by the Virtual School Head at the child's Home Local Authority.</b>		

**Part C - Children with a sibling at Ixworth High School at the time of admission:**

	<b>Yes</b>	
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<p><b>Will the child have a sibling in Year 7 to Year 10 at the time the application is submitted/the application deadline, who will be in Year 8 to Year 11 at the time the applicant child is admitted?</b></p> <p>(Please refer to the Admission Policy for the definition of 'sibling' and other requirements before answering)</p>	<b>No</b>	
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<b>If the answer to the above question is 'Yes', please provide full details of one sibling below:</b>	
<b>Sibling's full legal name:</b>	
<b>Sibling's date of birth:</b>	

<b>Part D - Children of a staff member at Ixworth High School at the time of admission:</b>		
<p><b>Is the child eligible for priority as the child of a staff member employed by Sapientia education trust and permanently based at Ixworth High School for more than 50% of their normal working hours during term time?</b></p> <p>(Please refer to the Admission Policy for the definition of 'child of a staff member' and other requirements before answering)</p>	<b>Yes</b>	
	<b>No</b>	
<b>If the answer to the above question is 'Yes', the application must be accompanied by a letter on headed notepaper from the employed parent's HR Manager at the School confirming they meet the criteria set out in the Admission Policy.</b>		

<b>Part E - Parent's details (where the child is eligible for priority as the child of a staff member, only the employed parent's details should be provided in this section, because schools are prohibited from obtaining the details of more than one parent during the application process):</b>	
<b>Parent's full name:</b>	
<b>Parent's address:</b>  (if different to the child's home address)	
<b>Parent's email address:</b>	
<b>Parent's contact number:</b>	

**Part F – Reason for Application**

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<b>School currently attending</b>	
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**EHCP**

	Yes	
	No	

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**Part H - Declaration:**

I certify that the information that I have provided in this form is true and accurate, to the best of my knowledge and belief:

<b>Signed:</b>	
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<b>Dated:</b>	
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**This completed form, together with all other required documents, must be sent to:**

Ixworth High School, Walsham Road, Ixworth, Bury St Edmunds, Suffolk IP31 2HS

or Enquiries [@Ixworthhighschool.org](mailto:Ixworthhighschool.org)